

**Minutes May 2, 2017**  
**ACCF Membership Meeting**

**Call to Order:** Federation President Pryor called the meeting to order at 7:00 PM in the Hazel Auditorium at the Virginia Hospital Center. President Pryor led the meeting in reciting the Pledge of Allegiance. The meeting's agenda and the April 4, 2017 Membership Meeting Minutes were approved as submitted.

**June 2017 Membership Meeting:** President Pryor announced that June 6, 2017 Membership Meeting will be held in the Hazel Auditorium at the Virginia Hospital Center. The meeting will begin at 7:00 PM.

**Treasurer's Report:** President Pryor announced on behalf of Treasurer Pat Spann that the Federation had balances of \$3,437.77 in its checking account and \$20,875.07 in its savings account as of May 2, 2017.

**Career Center Video recording of this Meeting:** President Pryor thanked Career Center students Daniella Londona and Christian Porter and their Career Center instructor Tom O'Day, for making a video recording of this Federation meeting.

**President's Awards:** President Pryor announced that Duke Banks, Jesse Boeding, and Suzanne Sundburg were awarded the Federation's 2017 President's Awards. President Pryor said that Suzanne Sundburg could not be present at the 2017 Banquet to receive her award and she was taking this opportunity to give Ms. Sundburg her President's Award in person.

**Nominating Committee:** President Pryor announced that Mileva Hartman and Martha Moore joined Laura Cooke, Dennis Gerrity and Sarah Shortall as members of the Nominating Committee for 2017-2018 Federation officers and Executive Committee members. President Pryor asked for volunteers willing to serve as officers or members of the Executive Committee.

**Complete Streets:** Michelle Stafford, Neighborhood Complete Streets Program Manager, and Kevin Sweeney, Chair, Neighborhood Complete Streets Commission, gave a presentation on Arlington's Neighborhood Complete Streets Program. Questions and comments from delegates and alternates included suggestions for additional scoring criteria; pedestrian safety; intersections with four-way stop signs; follow-through on approved projects; and the relationship between the Neighborhood Conservation Program and the Neighborhood Complete Streets Program.

**Liability Insurance Panel:** Timothy R. Hughes, a lawyer with Bean, Kinny & Korman, Attorneys, and Richard V. Mercado, Vice President, Huntington T. Block Insurance Agency, Inc participated in a panel discussion of liability insurance moderated by ACCF Vice President Duke Banks. Questions and comments from delegates and alternates included several on 501(c)(3) and 501(c)(4) tax-exempt status; incorporation; underwriting requirements for special event insurance; limiting risk exposure by following association by-laws; lobbying and liability insurance; Arlington County's requirements for indemnification by civic associations and other groups when they use County facilities; why an officer of a nonprofit with limited liability and charitable immunity exemptions would need liability insurance; directors and officers insurance; 501(c)(3) financial limitations on lobbying; the possibility of the Civic Federation purchasing group policies for its member organizations; if state incorporation as a nonprofit is possible when a civic association's 501(c)(4) tax-exempt status has been suspended? personal liability insurance policies that cover volunteer work; state incorporation and the difference between 501(c)(3) and 501(c)(4) tax-exempt status. [A motion to extend by ten minutes the time available for questions on this agenda item was approved without exception.]

**Yard Waste Update:** Erik Grabowsky, Chief of the Solid Waste Bureau, gave a presentation on Arlington County's Yard Waste Program.

**Revenues and Expenditures Committee:** Roger Morton, R&E Committee member, reported on the Committee's Retirement Plan Information resolution, first presented at the March 3, 2017 ACCF meeting, stating in relevant part: *The Arlington County Civic Federation 1. requests that the Arlington County Board include in the annual budget a summary of important retirement plan information — including the funding required in the current year and projections for at least the next 10 years — so that Board deliberations on staffing and compensation levels can be considered with a more comprehensive understanding of the financial factors influencing the possible demands on taxpayers and constraints on County services; and.*

*2. requests that the County perform additional actuarial analysis, as needed, to support the request in item 1 above.* Mr. Oliver asked Mr. Morton if he discussed this resolution with county staff. A vote was called for and seconded. Delegates then approved the R&E Committee's Retirement Plan Information resolution by a vote 26 to 2 with 3 abstentions.

**New Business:**

**Executive Committee:** President Pryor and Vice President Banks reviewed a draft version of a ExCom resolution on General Liability Insurance stating in relevant part: *The Arlington County Civic Federation requests Arlington County staff and elected officials to: 1. Consider the unintended consequences of requiring General Liability Insurance Coverage for civic associations, that could discourage citizen participation; 2. Consider factors that could increase exposure to civic association officers in designing processes that require civic associations to maintain records or other activities that*

could expose officers to liability issues; and 3. Study alternate methods of reducing risk to civic associations and their officers.

Ms. Shortall suggested that Mr. Banks incorporate some of the concerns mentioned in this meeting's panel discussion of liability insurance in the "whereas" portions of this resolution. Ms. Huber suggested that the "therefore" portions of this resolution be more specific in what they ask of the county. Mr. Oliver pointed out that an unintended consequence of this liability insurance issue may be that many civic associations with limited financial resources decide to go out of existence and with them will go the Arlington Way. Mr. Keating pointed out that the county encourages individuals and organizations to support county sponsored events and programs as volunteers at their own risk, not that of the county. Ms. Rollin suggested that the county's newly hired risk manager would look at this resolution and advise the county to tighten up (increase) its requirements for insurance. Ms. Rollin also suggested (1) that the Federation consider purchasing single-event insurance in bulk for its member organizations and (2) the Federation look into incorporation with its member organizations as its committees. President Pryor referred this resolution back to the Executive Committee and the Public Services Committee.

#### **Announcements**

- The next Membership Meeting will be held at 7:00 PM on Tuesday, June 6, 2017 in the Hazel Auditorium at the Virginia Hospital Center. The tentative agenda for this meeting is: Nominating Committee and 2017-2018 Officers and Executive Committee Members; Inspector General and Internal Auditor Panel; Legislative Program (Virginia State Senators and Delegates); General Liability Insurance Resolution Discussion and Vote.
- The next Executive Committee will be held at 6:30 PM on Sunday, May 6, 2017, at the fire station at 4805 Wilson Blvd.
- The deadline for nominating candidates for 2017 Volunteer Arlington Awards is May 15. President Pryor suggested Federation delegates and alternates participate in a write-in campaign for Jim Pebley.
- Joint Base Myer-Henderson Hall will have its next quarterly Public Open House of Grant Hall's historic third-floor courtroom, located on the Fort McNair side of the Joint Base in south-west Washington D.C., from 10 a.m. to 4 p.m. on Saturday, May 6. The courtroom is the site of the military tribunal, held from May through June 1865, of those thought responsible for the plot to assassinate President Abraham Lincoln.

The meeting adjourned at 9:15 PM.

Respectfully submitted: Dennis Gerrity, Secretary

**Draft Agenda  
ACCF Membership Meeting  
May 2, 2017**

7:00 Meeting called to order  
7:05 President's Award  
7:10 Complete Streets  
7:25 Liability Insurance Panel  
8:25 Yard Waste Update  
8:40 R&E Report and Vote on Retirement Funding Resolution  
8:50 New Business  
9:00 Adjourn

**Treasurer's Report  
ACCF Membership Meeting  
Account Balances as of 5-2-2017**

Checking Account Balance -- \$3,437.77

Savings Account Balance -- \$20,875.07